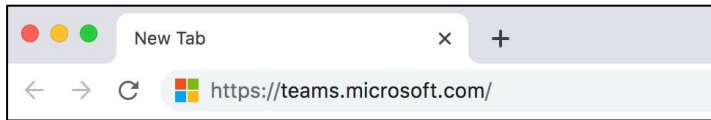
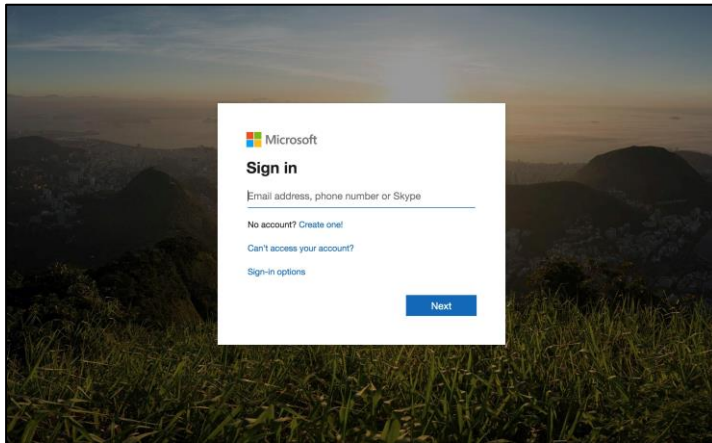


How to access Microsoft teams from your PC or laptop



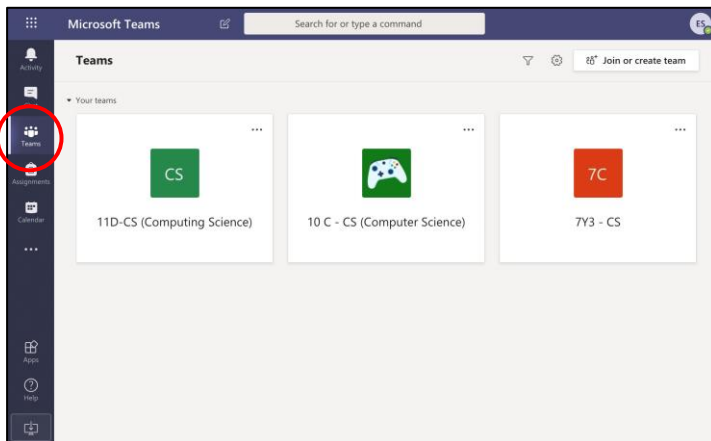
STEP 1

Open up your web browser (preferably Google chrome) and go to <https://teams.microsoft.com/>



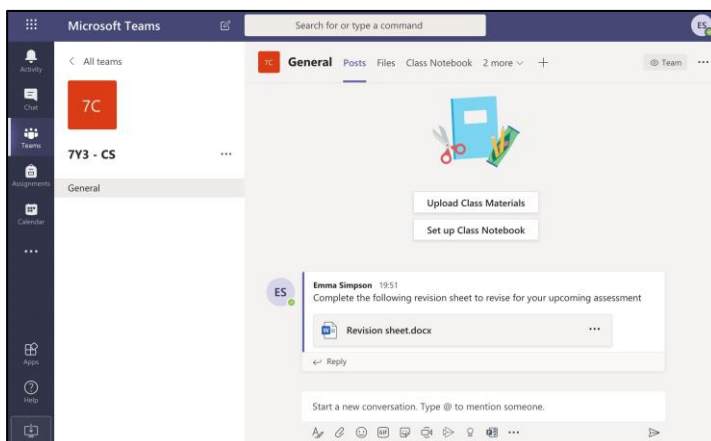
STEP 2

Enter your school email address and select next. Then fill in your password and select sign in



STEP 3

Once signed in you will see the home screen which automatically places you on the "Activity" tab. Click "Teams" to see your classes



STEP 4

Once inside you will see posts and files from your class teacher with instructions of your work.