

**St Hilda's Church of England School**  
 Governors' Meeting  
 Wednesday 20<sup>th</sup> March 2013

Item	Minute	
	<p>Present – Those signing the register of attendance.</p> <p><b>St Hilda's</b>            Maureen Skinner (Head Teacher)            Jane Holloway (Community) – Chairman            Rosalind Garnish (LA)            Fred Shaw (Foundation)            Jayne Conacher (Parent)            Louise Wood (Parent)            Sue Bond (Foundation)            Sarah Thompson (Parent)            Fleur Thompson (Parent)</p> <p>Heather Leggett – Clerk to Governors</p>	<p><b>Hovingham</b>            Mark Wilson (Foundation) Chairman            Richard Orange Bromehead (LA)            Gill Smith (Community)            Julie Caddy (Teaching Staff)            David Williams (Parent)            Victoria Forrester (Parent)            Rachel Prest (Community)            Stephen Croft (Parent)</p>
	The meeting was opened by a prayer led by Sue Bond.	
FG/13/19	<p><u>Apologies</u>            Apologies had been received from, Norma Collins which were accepted.</p>	
FG/13/20	<p><u>Absences</u>            None</p>	
FG/13/21	<p><u>Confidentiality &amp; Declarations of Interest</u>            None</p>	
FG/13/22	<p><u>Notification of AOB.</u>            HL declared 1 item which was accepted.</p>	
FG/13/23	<p><u>Minutes of last meeting.</u>            The minutes of the last meeting were agreed and signed by JH. Prop. JCo Sec. JH - Agreed</p>	
FG/13/24	<p><u>Matters Arising</u></p> <ul style="list-style-type: none"> <li>• Facebook page – HL had been unable to find the page. JCo and LW suggested searching under Ampleforth. HL to look again.</li> <li>• Governor Self Evaluation – A follow up meeting has been organised with Lou O'Brien for <b>Thursday 2<sup>nd</sup> May 6.30pm at St Hilda's.</b></li> <li>• Safeguarding Audit – There has been little interest from parents for an information/training session, but enough to justify organising an event. It was suggested that we approach St Benedict's to join in.</li> </ul> <p>JH read out a letter received that evening from a class 2 pupil asking governors for copies of any recipes they would like to contribute to a book. The pupils are aiming to raise funds to improve their classroom. Recipes can be forwarded to HL.</p>	

FG/13/25	<p><u>Governor Monitoring Visit</u>  LW had visited school on 10<sup>th</sup> January for a visit focusing on assessment, attainment and target setting. MS explained the process of using “Pinks and Greys” to track pupil progress, and the levels of progress each child is expected to make. Not all children are reaching their age related expectations, but they are meeting or exceeding their personal targets.  Q – Are pupils made aware of their levels and targets?  A – Yes, levels and targets are discussed in an appropriate manner with all children.</p>
FG/13/26	<p><u>Health and Safety Meeting – Date</u>  Monday 15<sup>th</sup> April 9.00am – FS, ST , NC</p>
FG/13/27	<p><u>AOB</u>  HL advised Governors that Helen Cleary has stepped down as Staff Governor. HL will circulate the necessary paperwork to staff.</p>
	<p>Hovingham Governors now joined the meeting</p>
FG/13/28	<p><u>Correspondence</u>  There is to be an election for the current vacancies on the Schools Forum. All governors present were provided with voting packs. Papers may be returned to HL for posting.</p>
FG/13/29	<p><u>Curriculum Committee Report</u>  FS reviewed the meeting held on 06.03.13.</p> <ul style="list-style-type: none"> <li>• Policies reviewed and approved – Foundation Subjects, Curriculum Policy, Assessment, Recording and Reporting.</li> <li>• The Draft National Curriculum consultation. The governors discussed at length the impact of the proposed changes, and how this would effect current practices. MS to draft a letter of response on behalf of the governing bodies. HL to circulate to the curriculum committee.</li> </ul>
	<p>SB now left the meeting</p>
FG/13/30	<p><u>School Meals Service</u>  MS outlined the changes to the school meals services from 1<sup>st</sup> April as a result of the funding reforms, and the associated financial implications which had already been circulated. Governors discussed at length the possible outcomes and options available and whether a price rise was necessary. It was proposed that –</p> <ul style="list-style-type: none"> <li>• A joint governor working group be established to look at possible options (MS &amp; HL will not be included).</li> <li>• Parental consultation should be sought as early as possible.</li> <li>• The current price of £2.10 should be retained for 2013/14</li> </ul> <p>The working group – FS, JCo, ST, DW, ROB, SC</p>
FG/13/31	<p><u>School Improvement Network (SIN's)– Update</u>  MS reviewed the last SIN's meeting which had focused on the number of recent Ofsted inspections in North Yorkshire, and E-Safety training for parents and staff.</p>
FG/13/32	<p><u>LA &amp; Governor Support for Head Teachers</u>  The Local Authority is proposing to set up a website aimed specifically at</p>

	supporting Head Teachers. It will aim to – <ul style="list-style-type: none"><li>• Improve pastoral and professional support for Head Teachers.</li><li>• Provide a bank of policies, information and resources.</li><li>• Improve procedures for the recruitment and induction of new Heads.</li><li>• Provide a code of conduct for adults on school premises.</li><li>• Guidance on “Handing over Headship”</li></ul>
	<u>Date of next meeting</u> Tuesday 7 <sup>th</sup> May 2013 – 5.30pm at Hovingham