



**Hovingham & St Hilda's  
CE (VC) Primary Schools  
Federation**



Headteacher Mr J. Pynn MA NPQH

**NO SMOKING POLICY**

| Document Status   |                              |                |                       |
|---|------------------------------|----------------|-----------------------|
| Date of Next Review                                     | Summer 18                    | Responsibility | FGB                   |
| Success Criteria for review completion                  |                              | Responsibility | FGB                   |
| Date of Policy Creation                                 | Adapted school written model | Responsibility | Chairman of Governors |
| Date of Policy Adoption by Governing Body May 2016      |                              | Signed         |                       |
| Method of Communication (e.g Website, Noticeboard, etc) |                              |                |                       |

**Introduction**

Second-hand smoking, breathing in other people's tobacco smoke, has been shown to cause cancers, heart and respiratory disease in non-smokers.

The Health and Safety at Work Act 1974 places a duty on employers to provide a working environment that is:

**'Safe, without risks to health'**

Hovingham & St Hilda's CE VC Primary Schools Federation acknowledges that second-hand tobacco smoke is both a public and work place health hazard and has therefore adopted this no-smoking policy.

**Aims of the Policy**

The policy seeks to:

- Guarantee a healthy working environment and protect the current and the future health of staff, pupils and visitors
- Guarantee the right of non-smokers to breathe in air free from tobacco smoke

- Comply with Health & Safety Legislation and Employment Law
- Raise awareness of the dangers associated with exposure to tobacco smoke
- Take account of the needs of those who smoke and to support those who wish to stop

### **Restrictions on Smoking**

Smoking is not permitted in any part of the premises, entrances or grounds at any time, by any person regardless of their status or business with the school.

Smoking will not be tolerated at entrances and exits and is not permitted in any of the following areas, lifts, corridors, stairways or wells, toilets, meeting or staff rooms or other areas.

These restrictions also apply on any school visits including residential trips.

### **Visitors**

All visitors, contractors and deliverers are required to abide by the no-smoking policy. Staff members are expected to inform contractors or visitors of the no-smoking policy. However, they are not expected to enter into any confrontation which may put their personal safety at risk.

### **Vehicles**

Smoking is not permitted in school vehicles or any vehicles being used on school business e.g. coaches, or in private cars when other people's children are passengers.

### **Contact details for support for smokers**

- North Yorkshire Stop Smoking Services **0845 8770025**
- National free-phone helpline "**Don't Give Up Giving Up**" **0800 169 0 169**

### **Disciplinary Action**

Any member of staff found to contravene this policy will be subject to the school's disciplinary procedures.

### **Monitoring and reviewing**

This policy will be reviewed and evaluated regularly to ensure that it continues to meet the aims.

The No-smoking policy Co-ordinator is Mr Pynn